



Gresham (City Side) Committee

Date: FRIDAY, 12 FEBRUARY 2016
Time: 12.00 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

Simon Duckworth (Chairman)	Alderman Ian Luder
Deputy Dr Giles Shilson (Deputy Chairman)	Alderman Professor Michael Mainelli
Deputy Anthony Eskenzi	Wendy Mead
George Gillon	John Scott
Deputy Brian Harris	Ian Seaton
Tom Hoffman	The Rt Hon the Lord Mayor, The Lord Mountevans (Ex-Officio Member)

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Following a kind invitation from the Mercers' Company, lunch will be served at 1.00pm at Mercers' Hall, following which there will be a meeting of the Joint Grand Gresham Committee at 2.15pm.

N.B. Part of this meeting could be the subject of audio/visual recording.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and non-public summary of the meeting held on 9 October 2015.
For Decision
(Pages 1 - 4)
4. **ANNUAL REVIEW OF THE COMMITTEE'S TERMS OF REFERENCE**
Report of the Town Clerk.
For Decision
(Pages 5 - 8)
5. **GRESHAM MUSIC COLLECTION**
Report of the Town Clerk.
For Information
(Pages 9 - 10)
6. **CITY OF LONDON GRESHAM ALMSHOUSES UPDATE**
Report of the Director of Community & Children's Services.
For Information
(Pages 11 - 12)
7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
8. **ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**
9. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

10. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 9 October 2015.

For Decision
(Pages 13 - 14)

11. **JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE
CONSIDERATION**

12. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
COMMITTEE**

13. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**

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GRESHAM (CITY SIDE) COMMITTEE

Friday, 9 October 2015

Minutes of the meeting of the Gresham (City Side) Committee held at the Guildhall EC2 at 12.00 pm

Present

Members:

Simon Duckworth (Chairman)	Alderman Ian Luder
Deputy Dr Giles Shilson (Deputy Chairman)	Alderman Professor Michael Mainelli
Deputy Anthony Eskenzi	Wendy Mead
George Gillon	John Scott
Tom Hoffman	Ian Seaton

Officers:

Philippa Sewell	- Town Clerk's Department
Steven Reynolds	- Chamberlain's Department
Alan Bennetts	- Comptroller and City Solicitor's Department
Colin Wilcox	- City Surveyor's Department
Jacqueline Whitmore	- Community & Children's Services
Jo Wisdom	- Guildhall Library

1. APOLOGIES

Apologies were received from the Lord Mayor Alderman Alan Yarrow and Deputy Brian Harris.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

3. MINUTES

RESOLVED – That the public minutes and non-public summary of the meeting held on 15th May 2015 be approved as a correct record.

4. THE GRESHAM MUSIC COLLECTION AT GUILDHALL LIBRARY

The Committee welcomed Jo Wisdom from the Guildhall Library to the meeting, and considered the report which sought Members' blessing regarding a proposal to conserve and catalogue the Gresham Music Collection. In response to Members' questions, Mr Wisdom advised that there were approximately 350 volumes in the collection, with the average cost for conserving a single volume being in the region of £300. It was noted that multiple possible funding sources had been identified, but that it was unlikely this Committee would be in a position to offer financial assistance.

RESOLVED – That

(a) the Gresham (City Side) Committee give their blessing to the project;

- (b) further work be carried out regarding the ownership of the Gresham Music Collection; and
- (c) a visit to the Gresham Music Collection be arranged for Gresham (City Side) Members.

5. **CITY OF LONDON GRESHAM ALMSHOUSES UPDATE**

The Committee received a report of the Director of Community & Children's Services regarding the Gresham Almshouses. Members discussed the report, and noted the change of name for the post of Matron to Almshouses Manager. In response to Members' queries, the Sheltered Housing Manager reported that the Almshouses Manager had basic first aid training, the Japanese knotweed had been removed under a previous guarantee, and that the specification for works on No. 3, Gresham Almshouses, which was currently vacant, had been issued and work was anticipated to be completed before Christmas.

RESOLVED – That the report be noted.

6. **GRESHAM CHARITY - RISK REGISTER**

The Committee received a joint report of the Town Clerk, Chamberlain and Director of Community & Children's Services. In response to a question from the Chairman, the Chamberlain confirmed that the risks had been both considered and agreed by the Risk Owners.

RESOLVED – That the register satisfactorily sets out the risks faced by the charity, and appropriate measures are in place to mitigate those risks.

7. **REVENUE OUTTURN - 2014/15**

The Committee received a joint report of the Chamberlain and Director of Community & Children's Services regarding the final budget and the revenue outturn for 2014/15. Members noted that the funding for Gresham Biography would come from the City's Cash Contingency, but would be transferred to this Committee's budget before being paid to the College.

RESOVLED – That the report be noted.

8. **REVENUE BUDGET 2015/16 AND 2016/17**

The Committee received a joint report of the Chamberlain and Director of Community & Children's Services regarding the revenue budget for 2015/16 and 2016/17. Members noted that the movement between 2015/16 original and 2016/17 proposed budget was principally due to a reduction in City Moiety rental income due to a one-off receipt which was originally included in the 2015/16 estimate.

RESOVLED – That the latest 2015/16 and provisional 2016/17 revenue budgets be approved for submission to the Finance Committee.

9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

10. **ANY BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There was no other business.

11. **EXCLUSION OF THE PUBLIC**

RESOLVED – That, under Section 100A of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that the involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item Nos.	Exempt Paragraph(s)
12-13	3
14-15	-

12. **NON-PUBLIC MINUTES**

RESOLVED – That the non-public minutes of the meeting held on 15th May 2015 be approved as a correct record.

13. **JOINT GRAND GRESHAM COMMITTEE MATTERS - CITY SIDE CONSIDERATION**

The Committee considered the various items on the agenda for the meeting of the Joint Grand Gresham Committee that day.

14. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

The meeting closed at 12.50 pm

Chairman

Contact Officer: Philippa Sewell
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Committee:	Date:
Gresham (City Side) Committee	12 February 2016
Subject: Annual Review of the Committee's Terms of Reference	Public
Report of: Town Clerk	For Decision
Report author: Philippa Sewell	

Summary

As part of the post-implementation review of the changes made to the governance arrangements in 2011, it was agreed that all committees should review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of committees by the Court of Common Council.

The Terms of Reference of the Gresham (City Side) Committee are attached as an appendix to this report for your consideration.

Recommendation

That, subject to any comments and agreement, the Committee approves the Terms of Reference of the Gresham (City Side) Committee for submission to the Court, as set out in appendix 1.

Appendices

- Appendix 1 – Gresham (City Side) Committee Terms of Reference

Contact:

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Committee and Members' Services Officer

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GRESHAM COMMITTEE (CITY SIDE)

Constitution

A Non-Ward Committee consisting of,

- two Aldermen nominated by the Court of Aldermen
- nine Members elected by the Court of Common Council, at least one of whom shall have fewer than five years' service on the Court at the time of their appointment
- the Right Honourable the Lord Mayor (ex-officio)

Quorum

The quorum consists of any three Members.

together with the ex-officio Member referred to in paragraph 1 above and three Members to be appointed this day.

Terms of Reference

To be responsible for:-

- (a) letting and demising the lands and tenements given to this City by Sir Thomas Gresham by his last Will and Testament or otherwise to do and perform all and everything and things according to the true intent and meaning of the said last Will and Testament of the said Sir Thomas Gresham and the several Acts of Parliament for that purpose made with limitations and provisions as in the same are directed;

(Note: The estate, so far as it relates to the land that was left to the City of London Corporation and the Mercers' Company, is administered by the Joint Grand Gresham Committee, which consists of the City Side and an equal number of Mercers. The legal obligations upon the City of London Corporation under the terms of Sir Thomas Gresham's Will, as varied by statute and discharged by the City Side, are limited:-

- (i) to the appointment and payment of four of the Gresham Lecturers, namely those in Divinity, Astronomy, Music and Geometry, and in the provision of a sufficient and proper place for the delivery of the lectures;
 - (ii) to the maintenance of eight almshouses in Ferndale Road, Brixton, to the appointment of eight "almsfolkes" and the payment of a small annual sum to each of them);
- (b) all other City Side matters relating to Gresham College including:-
- (i) the appointment, from the membership of the Court of Common Council, of one representative to attend General Meetings of the Council of Gresham College and up to four Directors to serve on the Council of Gresham College;
 - (ii) any amendments to the current Memorandum and Articles of Association of Gresham College, other than financial aspects and those which, in the opinion of the Committee, are significant and should be considered by the Court.

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Committee:	Date:
Gresham (City Side) Committee	12 February 2016
Subject: Gresham Music Collection	Public
Report of: Town Clerk	For Information
Report author: Philippa Sewell	

Summary

At its last meeting, the Gresham (City Side) Committee received a report concerning the Gresham Music Collection held at the Guildhall Library. This report provides an update to Members regarding the outstanding question regarding the ownership and responsibility for the collection.

Recommendation

Members are asked to note the report.

Main Report

Background

1. At its meeting in October 2015, the Gresham (City Side) Committee received a report from Jo Wisdom, Acting Principal Library Assistant at the Guildhall Library, which sought Members' blessing regarding a proposal to conserve and catalogue the Gresham Music Collection.
2. The Committee gave their blessing to the project, and requested officers carry out further work regarding the ownership of the Gresham Music Collection.

Current Position

3. Originally put together by Edward Taylor, who was appointed Gresham Professor of Music in 1837, the Gresham Music Collection belongs to Gresham College but has been on deposit at Guildhall Library since 1958.
4. Officers have been unable to find any agreement from 1958 concerning the deposit of the Gresham Music Collection, but the Library Committee minutes from November 1958 and February 1959 record that the collection was deposited at the Guildhall Library at the request of the Gresham Committee.
5. In November 1958 the minutes state that the deposit "should be on the terms of the usual deposit agreement which provided, inter alia, that the works remain the property of the depositors and that any maintenance cost (e.g. binding) would be borne by them..."

6. The Guildhall Library has indicated its intention to approach Gresham College regarding the upkeep and maintenance of the collection, and to ascertain whether the College is in a position to help with the funding of the restoration project. Officers have advised that it is necessary to have approached the College before seeking other sources of funding.
7. The Guildhall Library has confirmed that the Gresham Music Collection is insured, alongside all of its other collections, both deposits and donations, by the Corporation itself.

Conclusion

8. Members are asked to note that the collection was deposited at the Guildhall Library by Gresham College at the request of the Gresham Committee. It is therefore the College who retain ownership of the collection and responsibility for maintenance costs.

Appendices

- None

Philippa Sewell

Committee and Members' Services Officer

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Committee:	Date:
Gresham (City Side) Committee	12 February 2016
Subject: City of London Gresham Almshouses Update	Public
Report of: Director of Community and Children's Services	For Information
Report Author: Jacqueline Whitmore, Sheltered Housing Manager	

Summary

This report gives Trustees and Members an information update on the City of London Gresham Almshouses, in Lambeth.

Recommendation

Members are asked to:

- Note the report.
- Note the decision made by Community & Children's Services Committee on 15 January 2016 regarding the future of Mais House at point 4 of the report.

Main Report

Background

This report is presented half yearly to Trustees of the Gresham Almshouses. It updates Trustees on operational matters relating to the Gresham Almshouses and their residents and highlights any issues of concern, particularly where funding is required for which is not included in the current year's budget.

Communal garden wall

1. The work to repair the garden wall has been completed; there is one outstanding action to replace the intruder guards on the adjoining wall of neighbouring homes. This has been ordered and delivery/installation will be undertaken as soon as the guards are on site.

Vacant Properties

2. There has been one vacant property, no 3 Gresham. Officers advertised in the Square Mile social housing estates for interest in moving into the Gresham bungalow however no applications were received. Officers offered the property to the next City of London Almshouses resident on the waiting list. There are currently four applicants on this waiting list.

Tree pruning

3. The previously commissioned report regarding the condition of the trees from London Borough of Islington has been utilised to request permission from London Borough Lambeth for permission to prune/pollard selected trees and

any other recommended maintenance issues. Officers are awaiting the decision from LB Lambeth for a start date for the work.

Community and Children's Services Committee decision

4. On 15 January 2016 the Community and Children's services Committee were asked to make a decision regarding the future of Mais House, a sheltered Housing estate owned by the City of London, as part of the Sheltered Housing Review. Members resolved to the redevelopment of Mais House as lifetime homes prioritised for older people. As there are currently 53 residents at Mais House, officers will be tasked in supporting those residents to move to alternative accommodation over the next 2 – 3 years, which may include City of London Almshouses.

Christmas hampers

5. Residents have expressed their thanks to Members for visiting on 9 December to deliver Christmas hampers and to enjoy seasonal refreshments. The hampers were purchased from Marks & Spencer and were well received.

Jacqueline Whitmore
Sheltered Housing Manager

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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